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CHIETA Internship Programme 2026/2027 For Research And Development

Description

The Chemical Industries Education and Training Authority (CHIETA) invites applications for its Research & Development Internship Programme for the 2024/2025 period. This position within the Research, Development, Planning, Monitoring & Evaluation Business Unit is designed to support various research and administrative functions. Notably, the program encourages applications from candidates living with disabilities who meet the criteria.

This internship offers a comprehensive experience in research and development, providing valuable exposure to skills planning activities within CHIETA. Interns will engage in tasks that enhance their understanding of project evaluation and administration, thereby contributing significantly to the unit's strategic objectives.

Responsibilities

Interns will undertake a range of responsibilities, including:

- Assisting in research for existing and potential projects.
- Providing administrative support and coordination for skills planning activities.
- Offering logistical and administrative assistance for Chambers.
- Managing digital files, content, and knowledge resources, and implementing improvements to the CHIETA knowledge library.
- Participating in data collection and analysis to measure project impacts.
- Supporting data collection, verification, and compilation as outlined in the Monitoring & Evaluation (M&E) plan.
- Reviewing and compiling monitoring, project progress, and evaluation reports.
- Delivering general administrative support.

Qualifications

Applicants should possess a National Diploma or Degree in Social Science, Public Administration, or Business Management. An Honours degree is considered advantageous. Candidates should not have prior internship experience.

Job Benefits

The internship provides a unique opportunity to gain practical experience in a dynamic research and development environment. Interns will develop important skills in planning, organization, and communication, enhancing their professional competencies and future career opportunities.

How To Apply?

Prospective candidates should adhere to the application instructions provided by CHIETA. This internship is a valuable opportunity for those aspiring to advance their careers in research and development, offering both professional growth and the chance to contribute to impactful projects.

Hiring organization

CHIETA

Employment Type

Intern

Duration of employment

12 months

Industry

Education Administration Programs
Internships

Job Location

Pretoria, Gauteng, South Africa,
0002, Pretoria, Gauteng, South
Africa

Working Hours

9

Date posted

December 2, 2024

Valid through

31.12.2026