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## HWSETA Internship Programme 2026/2027 For Finance

### Description

The Health and Welfare Sector Education and Training Authority (HWSETA) is offering a Finance Internship Programme for the 2024/2025 period. This position is designed to provide administrative support within the Finance Division, offering interns practical experience in a structured environment.

This internship provides a comprehensive learning experience for recent graduates interested in finance. Interns will engage in various tasks that enhance their understanding of financial operations within an organization. The program offers a monthly stipend of R10,600.00, reflecting HWSETA's commitment to supporting interns financially as they develop their professional skills.

### Responsibilities

Interns will be responsible for a range of duties, including but not limited to:

- Verifying the supporting documents for invoices.
- Processing invoices and ensuring timely payments.
- Creating purchase orders and assisting with supply chain processes.
- Compiling weekly reports on invoice processing.
- Assisting in the preparation of financial statements and reports.
- Analyzing reconciliations and financial data.
- Managing assets and liabilities effectively.
- Maintaining an organized and up-to-date filing system.
- Managing queries and assisting with miscellaneous administrative duties within the department.
- Data capturing.

### Qualifications

Applicants must possess a minimum qualification of a Bachelor of Commerce (BCom) in Accounting or Finance. This educational background is essential to ensure that interns can effectively engage with the responsibilities outlined above.

### Job Benefits

The internship offers a valuable opportunity for graduates to gain firsthand experience in a professional finance environment. Interns will develop critical skills that are applicable in various financial contexts, enhancing their employability and career prospects.

### How To Apply?

Interested candidates should follow the application procedures as specified by HWSETA. This internship is a significant stepping stone for those seeking to establish a career in finance, providing both practical experience and professional growth opportunities.

### Hiring organization

HWSETA

### Employment Type

Intern

### Duration of employment

12 months

### Industry

Education Administration Programs Internships

### Job Location

Johannesburg, Gauteng, South Africa, 2001, Johannesburg, Gauteng, South Africa

### Working Hours

9

### Base Salary

R10,600.00

### Date posted

November 19, 2024

### Valid through

31.12.2026