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Oxford University Press Graduate Internship 2026/2027 For Publishing (Design)

Description

Oxford University Press Southern Africa offers a unique opportunity for recent graduates seeking to gain industry experience within an esteemed academic publisher. This internship aims to foster professional development by immersing candidates in key aspects of book design, production, and publishing processes.

The Oxford University Press Graduate Internship is a 12-month, full-time position beginning in February 2025 and concluding in January 2026. This role provides practical, hands-on experience for recent graduates in design, publishing, and project management. The successful candidate will be based in Goodwood, Cape Town, and will work closely with cross-functional teams to support publishing objectives and gain proficiency in industry-standard design and production tools.

As an integral part of the University of Oxford, Oxford University Press furthers the university's commitment to excellence in research, scholarship, and education. This internship enables graduates to gain invaluable experience in the publishing sector, contributing to work that spans educational resources, research publications, and innovative digital content.

Responsibilities

- **Book Design and Production:** Participate in all aspects of book design, from concept to final production.
- **End-to-End Design Process Management:** Oversee design and artwork commissioning processes.
- **Collaborative Engagement:** Work with publishing, manufacturing, and design teams.
- **Adobe Creative Suite Proficiency:** Develop and refine design skills using tools such as Photoshop, Illustrator, and InDesign.
- **Art Direction and Management:** Source and direct artwork, manage project resources, and liaise with freelance designers.
- **Prepress and Digital Publishing Knowledge:** Gain expertise in prepress preparation and digital publishing, including ePubs and online course materials.
- **Project and Budget Management:** Manage timelines, budgets, and contracts for assigned projects.

Qualifications

Candidates for this internship should meet the following requirements:

- Diploma or certificate in Graphic Design or a related field.
- Proficiency with Adobe Creative Cloud, including InDesign, Illustrator, and Photoshop.
- Strong computer literacy in Microsoft Office (Word, Excel, and PowerPoint).
- Effective communication and presentation skills.
- Demonstrated ability to manage multiple projects and meet deadlines.
- South African citizenship, with the ability to travel locally and access to

Hiring organization
Oxford University Press

Employment Type
Intern

Duration of employment
12 months

Industry
Book and Periodical Publishing Internships

Job Location
Goodwood, Western Cape, South Africa, 7460, Goodwood, Western Cape, South Africa

Working Hours
9

Date posted
December 2, 2024

Valid through
31.12.2026

reliable transport.

- Creativity, adaptability, and an innovative approach to problem-solving.

Job Benefits

- Gain hands-on experience within a globally recognized academic publishing organization.
- Opportunity to build a professional network and work collaboratively with experts in publishing.
- Strengthen technical skills in design and digital publishing through mentorship and real-world projects.
- Competitive compensation for the internship duration, along with potential for professional growth within the industry.

How to Apply?

Interested candidates should prepare an application detailing their qualifications and motivation for the role. Applications must be submitted through the Oxford University Press online portal.